



Vendor Item: Key Terms


Background: Vendor Item Reports are used for order planning and Vendor Item Nutrition analysis.

Key Terms:

General Info			
Field	Editable	Definition	Use
Effective Date	N	Date when Item was added	
Vendor Name	N		Ordering, Vendor Item reports,
Name	Y	Vendor's name for the item	Order Template, Ordering, Vendor Item reports
Item Id	Y	Vendor's ID for the item	Order Template, Ordering, Vendor Item reports
Brand	Y	Brand name for the item	Vendor Item reports
Manufacturer #	Y	Product number from the manufacturer	Vendor Item reports
Manufacturer (drop-down list)	Y	Name of the company that makes the item	Vendor Item reports
Purchase Group	Y	Defined by the customer	Sorting and grouping on reports
Lead Days	Y	Number of days in advance that an item should be ordered	Order Scheduler on Purchase orders
Description	Y	Vendor's description for the item	Vendor Item reports
Nutrition Item	Y	Used only in Advanced Vendor Nutrition Implementation; See Implementation Representative for details; link instead at the Nutrition Item level	Item Nutrition reports, Vendor Item Nutrition reports
Last Updated	N	Date that the Vendor Item was last modified	
Purchase Unit	Y	How the item is purchased from the vendor	Vendor Item reports
Catch Weight	Y	Box should be checked if the item weight may vary	
Net Weight	Y	Weight of the item; should be the average weight for Catch Weight items	Vendor Item reports

General Info (continued)			
Field	Editable	Definition	Use
Discontinued Date	Y	The date that an item is no longer available from the vendor	
Kosher	Y	Should be checked if the item is Kosher	Vendor Item reports
New	Y	Should be checked if the item is newly available from the vendor	
MarketPlace	Y		
Restricted	N	Indicates that ordering this item is not allowed at your site	Ordering
Split	Y	Should be checked if the items in the case can be purchased as a partial case	Ordering
Item Name	Y	Name of the General Item to which the vendor item is linked	Item Nutrition reports, Vendor Item Nutrition reports
Product Category	Y	The Vendor's Product Category for the item	
Quoted Price	Y	Dollar amount quoted for the item	
Expire Date	Y	The date that the quote expires	
Bid Preference	Y	Select Preferred if it is a Preferred item for an order; select Exclude if the item should be excluded from ordering	Ordering
Contract	Y	Should be checked if the item is a contract item on contract pricing	Ordering
Order Guide	Y	Should be checked if the item is part of the Order Guide	Order Guide

Notes			
Field	Editable	Definition	Use
Preparation Instructions	N	Instructions on how to prepare the item	
Competitive Info	N		
Ingredients	Y	Item ingredients	
Merchandising Ideas	N		
Shelf Life	N	How long you can keep the item in storage	
Thawing Instructions	N	Instruction on how to thaw a frozen item	
Item Yield	N	How much the item will make	

Grid Editor			
Field	Editable	Definition	Use
Find in List	Y		Search for an Item in the list
Find Next	Y		Find the next item in the list
Remove Checked	Y	Check the box in front of items in the list, then click this button to remove	Remove Items from the list
Add Item for Link	Y	Add a new item to the list	Link a Vendor item to a General Item
Filter	Y	Filter the list based on specified criteria	Filter
Item ID	Y	Vendor Item ID	
Name	Y	Vendor Item Name	
	Y	Edit Link	Linking to a General Item
Linked Item	Y	Name of the General Item	
Linked Purchase Unit	Y	Purchase Unit for the General Item	
Purchase Unit	Y	Purchase Unit for the Vendor Item	
Price	Y	Item Price	
C. Wt.	Y	Is a Catch Weight Item	
Split	Y	Check indicates case can be split when purchasing	
Discontinue Date	Y	Date the Item is no longer available from the Vendor	
Order Guide	Y	Check indicates that the item is part of the Order Guide	